

Village of Deer Park Board of Trustees Meeting Minutes

January 18, 2018 – 7:00 p.m.

Deer Park Vehe Barn, 23570 W. Cuba Road, Deer Park, Illinois 60010

Pledge of Allegiance

A meeting of the Board of Trustees of the Village of Deer Park was held on January 18, 2018, 7:00 p.m. at Vehe Barn, 23570 W. Cuba Road, in the Village of Deer Park, in the Counties of Lake and Cook, Illinois. President Sands called the Board of Trustees meeting to order at 7:00pm.

Roll Call and Determination of a Quorum

Upon roll call, the following were present: President Sands and Trustees Rusteberg, Lemme, Johnson, Olson, Michalski and Pietro.

Other Village Officials present included Administrator McAndrews, Treasurer Littwin, Clerk Kelly, Village Attorney Cahill, Village Engineers Burke and Fell, Building and Zoning Permit Coordinator Doniec and Administrative Assistant Schwartz.

Approval of Agenda

Motion: Trustee Pietro moved and Trustee Lemme seconded to approve agenda

Upon Voice Call:

Ayes: Johnson, Rusteberg, Michalski, Pietro, Olson and Lemme

(6) Ayes / (0) Nays/ (0) Absent

Motion Carried 6/0

Public Comments – Sign-in prior to meeting at podium; 5 minutes time limit per person

Mr. Jensen addressed the Board with concerns of Lake County clearing invasive species from Cuba Marsh. President Sands stated Lake County Forest Preserves has jurisdiction of Cuba Marsh, the Village has no control of the land. Staff provided letter and paperwork provided from Lake County Forest Preserves on work that is being performed at Cuba Marsh, work is to continue until August 2018.

Change in the agenda to allow Presentation from BACOG before the Sheriff's monthly Report

Presentation / Demonstration

Kevin Richardson – Barrington Area Council of Government (BACOG) Vice-Chairperson and Janet Agonletti Executive Director addressed the Board with the priorities and activities BACOG provides its members. The understanding of Deer Park was one of the founding member of BACOG many years ago. BACOG members have come together with a common set of standard and priorities for our surrounding area. The Barrington area is one of the best places to live a raise a family, with excellent schools and open land. BACOG would like the Village of Deer Park to rejoin BACOG. BACOG is very involved with groundwater monitoring to provide data of the amount of groundwater. It is important to the Barrington area since most of the homes in our area have wells. BACOG would like to re-install the ground water monitoring equipment at the Vehe Barn. Discussion of a dog park in the BACOG area will be at their next Board Meeting. Discussion of why Deer Park left BACOG a few years ago.

Lake County Sheriff

- a. **Monthly Report** – Sergeant Engberg stated there was a forced entry on Deer Path Road some items were taken, case is still being investigated.

Consent Agenda

All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved/accepted by one motion with a roll call vote.

- a. **Approval and Release: Regular BOT December 21, 2017 Meeting Minutes**

- b. Approval and Release: Regular COW December 21, 2017 Meeting Minutes**
- c. Approval of Expenditures Totaling \$296,864.52;
Accounts Payable in the amount of \$250,209.91;
Payroll in the amount of \$42,631.26;
Check Register in the amount of \$4,023.35;**
- d. Approval of the Investments Held Report for December 31, 2017 in the amount of \$3,410,639.12**

Motion: Trustee Olson moved and Trustee Johnson seconded to Approve and Release Regular BOT December 21, 2017 Meeting Minutes, Approval and Release of Regular COW December 21, 2017 meeting Minutes, Approval of Expenditures Totaling \$296,864.52; Accounts Payable in the amount of \$250,209.91; Payroll in the amount of \$42,631.26; Check Register in the amount of \$4,023.35; Approval of the Investments Held Report for December 31, 2017 in the amount of \$3,410,639.12

Upon Roll Call:

*Ayes: Pietro, Rusteberg, Olson, Johnson, Michalski and Lemme
(6) Ayes / (0) Nays/ (0) Absent*

Motion Carried 6/0

Consideration for Motion and Approval

- a. Appointment to Tree USA Committee, Lori Schwartz and Trustee Keith Olson with request the Advice and Consent of the Board of Trustees**

Motion: Trustee Rusteberg moved and Trustee Pietro seconded for Appointment of Lori Schwartz and Trustee Keith Olson to the Tree Committee, with the request of the Advice and Consent of the Board of Trustees

Upon Roll Call:

*Ayes: Pietro, Rusteberg, Olson, Michalski Johnson and Lemme
(6) Ayes / (0) Nays/ (0) Absent*

Motion Carried 6/0

- b. Approval of Annual Village Donation to South Lake County Regional Community Emergency Response Team (CERT) for Aladtec Online Employee Scheduling and Workforce Management System: Subscription 02/01/2018 through 01/31/2019 in the amount of \$2,495.00**

Motion: Trustee Olson moved and Trustee Rusteberg seconded for Approval of Annual Village Donation to South Lake County Regional Community Emergency Response Team (CERT) for Aladtec Online Employee Scheduling and Workforce Management System: Subscription 02/01/2018 through 01/31/2019 in the amount of \$2,495.00

Upon Roll Call:

*Ayes: Pietro, Rusteberg, Olson, Michalski, Johnson and Lemme
(6) Ayes / (0) Nays/ (0) Absent*

Motion Carried 6/0

Reports of Village Officials**1. Village Engineers Fell and Burke****a. Status Update Report**

CBBEL is performing the necessary inspections and as-built reviews for Deer Park Crossings. Engineering plans for the 2018 Road Program have been submitted to IDOT for review. The bid opening is scheduled for January 31, 2018. Engineering plans for Phase 1 Stormwater Improvement Projects have been prepared for the Village's review and necessary permits. Easement documents for Phase 1 Stormwater Improvement Projects will be submitted to the Village by mid-January for Village and Attorney review. The bid opening is scheduled for January 3, 2018. Finalized the engineering plans for Sanitary Sewer Repairs and the bid opening is scheduled for January 31, 2018. Engineering plans for D'Angelo Park permits and the project is scheduled for a bid opening on January 31, 2018. President Sands stated a possible cost share with Village of Kildeer for the Wooded Ridge Stormwater project.

2. Village Attorney Cahill: Report

Nothing at this time.

3. Village Treasurer Littwin: Sales Tax Report

Treasurer Littwin explained that the trend of declining sales tax is still affecting the shortfall of the budget.

Old and/or New Business**Adjourn to Executive Session**

Motion: Trustee Olson moved and Trustee Rusteberg seconded to close regular session meeting to enter into executive session for the purpose of a six-month review of Executive Session Minutes at 7:40 p.m.

Upon Voice Call:

*Ayes: Pietro, Rusteberg, Olson, Michalski, Johnson and Lemme
(6) Ayes / (0) Nays/ (0) Absent*

Motion Carried 6/0

Motion: Trustee Rusteberg moved and Trustee Johnson seconded to reopen regular session meeting at 8:15 p.m.

Upon Voice Call:

*Ayes: Pietro, Rusteberg, Olson, Michalski, Johnson and Lemme
(6) Ayes / (0) Nays/ (0) Absent*

Motion Carried 6/0

1. Approval to Release Certain Executive Session Minutes, if any, following review

Motion: Trustee Johnson moved and Trustee Lemme seconded to release executive session minutes from April 17, 2017 item 2 of 2, December 19, 2011 6:00pm meeting, November 21, 2011 6:00pm meeting, March 17, 2008 meeting and May 19, 2003 meeting.

Upon Voice Call:

***Ayes: Pietro, Rusteberg, Olson, Michalski, Johnson and Lemme
(6) Ayes / (0) Nays/ (0) Absent***

Motion Carried 6/0

Adjourn

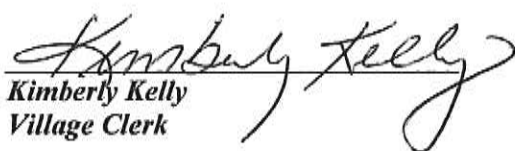
Motion: Trustee Michalski moved and Trustee Johnson seconded to adjourn the meeting at 8:16 p.m.


Upon Voice Call:

***Ayes: Pietro, Rusteberg, Olson, Michalski, Johnson and Lemme
(6) Ayes / (0) Nays/ (0) Absent***

Motion Carried 6/0

Respectfully Submitted,


Kimberly Kelly
Village Clerk


Dale Sands
Village President