

Village of Deer Park Board of Trustees Meeting Minutes

July 19, 2018 – 7:00 p.m.

Deer Park Vehe Barn, 23570 W. Cuba Road, Deer Park, Illinois 60010

Pledge of Allegiance

A meeting of the Board of Trustees of the Village of Deer Park was held on July 19, 2018, 7:00 p.m. at Vehe Barn, 23570 W. Cuba Road, in the Village of Deer Park, in the Counties of Lake and Cook, Illinois. President Sands called the Board of Trustees meeting to order at 7:00pm.

Roll Call and Determination of a Quorum

Upon roll call, the following were present: President Sands and Trustees Olson, Lemme, Michalski, Johnson and Pietro. Trustee Rusteberg was absent.

Other Village Officials present included Administrator McAndrews, Treasurer Littwin, Clerk Kelly, Village Attorney Cahill, Village Engineers Fell and Burke and Building, Zoning and Development Coordinator Doniec.

Approval of Agenda

Motion: Trustee Pietro moved and Trustee Olson seconded to approve agenda

Upon Voice Call:

Ayes: Olson, Lemme, Michalski, Johnson and Pietro

(5) Ayes / (0) Nays / (1) Absent

Motion Carried 5/0

Public Comments – Sign-in prior to meeting at podium; 5 minutes time limit per person

No Public Comments

Lake County Sheriff

a. Monthly Report

Sargent Eckenstahler provided the Board with updated information on activity of crimes within the Village and surrounding area of juveniles stealing items from unlocked vehicles overnight as well as stealing unlocked vehicles with key fobs left in vehicles.

Reports of Village Officials

1. Village Engineers Fell and Burke: Status Update Report

Village Engineer Burke provided information status report dated July 13, 2018.

2. Village Attorney Cahill: Report

Village Attorney Cahill provided information on items she is working on and with staff for community development procedure and Planning and Zoning.

3. Village Treasurer Littwin: Sales Tax Report

Village Treasurer Littwin stated sale tax for the month of April was up 7% from prior year and is 2% over for the year.

4. Village Administrator McAndrews: Administrative Report

Village Administrator McAndrews stated the newsletter should be completed by the end of the month. BACOG is hosting an upcoming level 1 water testing for Village residents. This program runs every two years.

Consent Agenda

All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved/accepted by one motion with a roll call vote.

- a. **Approval and Release of Board of Trustees Meeting Minutes from June 21, 2018**
- b. **Approval and Release of Committee of the Whole Meeting Minutes from June 21, 2018**
- c. **Approval of Expenditures Totaling \$253,355.98;
Accounts Payable in the amount of \$212,288.50;
Payroll in the amount of \$38,622.40;
Check Register in the amount of \$2,445.00;**
- d. **Approval of the Investments Held Report for June 30, 2018 in the amount of \$3,032,210.50**
- e. **Approval of Proposals from Anderson Pest Solutions for a One Year Contract Renewal for Pest Prevention Service for Village Office in the amount not to exceed \$520.00 and for the Vehe Barn in the amount not to exceed \$650.00.**
- f. **Approval of Proposal from Christopher B. Burke Engineering for 2019 Village Stormwater Improvements Design Engineering for Professional Service in the amount not to exceed \$70,000**
- g. **Approval of Proposal from Christopher B. Burke Engineering for 2019 Village Road Program for Professional Service of Design Engineering and Preparation of Construction in the amount not to exceed \$50,000**
- h. **Accepting the bid and approving the agreement with Patriot Pavement Maintenance for the 2018 Crack Sealing Program in the amount not to exceed \$25,000**
- i. **Approval of Proposal from B&F Construction Code Services for an evaluation of the Barn in the amount not to exceed \$2,500.00**
- j. **Approval of Proposal from The Care of Trees for Three Willow Trees to be removed from the Right of Way on Quail Ct. and One Dead Tree at 34 Circle in the Right of Way in the amount of \$2,010.00 subject to signed purchase agreement and to authorize Village President and Clerk to Execute Agreement.**

Motion: Trustee Michalski moved and Trustee Lemme seconded to approve consent agenda of June 21, 2018.

Upon Roll Call:

*Ayes: Olson, Lemme, Michalski, Johnson and Pietro
(5) Ayes / (0) Nays/ (1) Absent*

Motion Carried 5/0

Consideration of Items Removed from Consent Agenda

None

Consideration for Motion and Approval

- a. **Approval of Ordinance number 18-11 Amending Section 94.75, Additional Regulations for Small Cell Antenna/Towners in the Right-of-Way**

Motion: Trustee Pietro moved and Trustee Johnson seconded to approve Ordinance number 18-11 Amending Section 94.75, Additional Regulations for Small Cell Antenna/Towners in the Right-of-Way.

Upon Roll Call:

***Ayes: Olson, Lemme, Michalski, Johnson and Pietro
(5) Ayes / (0) Nays/ (1) Absent***

Motion Carried 5/0

b. Approval of Proposal from B&B Holiday Decorating for Lights to be installed on Vehe Barn and the Chicken Coop in the amount of \$3,290.00

This item was tabled, for further discussion

c. Approval of Proposal from Hitchcock Design Group to update to the Town Center Park Master Plan in the amount of \$10,000

President Sands stated there is 2 acres that could be identified as a dog park in Town Center Park. Hitchcock would look at the mater park plan to refine the study for the Town Center Park. Board discussed the plan that was completed 5 years ago. Town Center Park is the next park to be updated. Board discussed the timing for submittal for an Osland Grant that could be used for funding if grant was awarded. Hitchcock would provide a best use case for the 2 acres to the Village.

Motion: Trustee Olson moved and Trustee Johnson seconded to approve Proposal from Hitchcock Design Group to update to the Town Center Park Master Plan in the amount of \$10,000

Upon Roll Call:

***Ayes: Olson, Michalski, Johnson and Pietro
Nays: Lemme
(4) Ayes / (1) Nays/ (1) Absent***

Motion Carried 4/1

Old and/or New Business

New business: Board discussed Economic Agreements other Villages have in our area. Some Board members are opposed to sale tax sharing. Many of the other Villages impose a municipal property tax and our Village does not. Discussion of ideas and more research and fact finding would need to be discussed at future meetings.

Adjourn to Executive Session- if needed

None

Adjourn

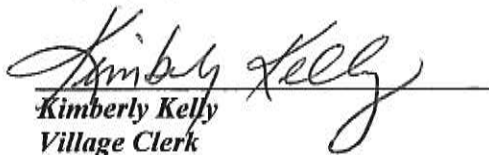
Motion: Trustee Lemme moved and Trustee Johnson seconded to adjourn the meeting at 8:04 p.m.

Upon Voice Call:

***Ayes: Olson, Lemme, Michalski, Johnson and Pietro
(5) Ayes / (0) Nays/ (1) Absent***

Motion Carried 5/0

Respectfully Submitted,


Kimberly Kelly
Village Clerk


Dale Sands
Village President