

# Village of Deer Park Board of Trustees Meeting Minutes

August 16, 2018 – 7:00 p.m.

Deer Park Vehe Barn, 23570 W. Cuba Road, Deer Park, Illinois 60010

## Pledge of Allegiance

A meeting of the Board of Trustees of the Village of Deer Park was held on August 16, 2018, 7:00 p.m. at Vehe Barn, 23570 W. Cuba Road, in the Village of Deer Park, in the Counties of Lake and Cook, Illinois. President Sands called the Board of Trustees meeting to order at 7:00pm.

## Roll Call and Determination of a Quorum

Upon roll call, the following were present: President Sands and Trustees Olson, Lemme, Michalski, Rusteberg and Pietro. Trustee Johnson was absent.

Other Village Officials present included Administrator McAndrews, Treasurer Littwin, Clerk Kelly, Village Attorney Cahill, Village Building and Zoning Official Garrett, Village Engineers Fell and Burke and Building, Zoning and Development Coordinator Doniec.

## Approval of Agenda

*Motion: Trustee Pietro moved and Trustee Rusteberg seconded to approve agenda*

## Upon Voice Call:

*Ayes: Olson, Lemme, Michalski, Rusteberg and Pietro*

*(5) Ayes / (0) Nays/ (1) Absent*

*Motion Carried 5/0*

## Public Comments – Sign-in prior to meeting at podium; 5 minutes time limit per person

Peter Gorr a resident of Deer Park

Mr. Gorr addressed the Board with interests to volunteer to help drive some key issues of the GRC2 in regards to Solar power.

## Lake County Sheriff

### **a. Monthly Report**

Sargent Novak stated the Village has had no major incidences this month.  
Discussion on homeless families and any areas that need assistance.

## Reports of Village Officials

### **1. Village Engineers Fell and Burke: Status Update Report**

Village Engineer Burke read the status report dated August 9, 2018.

### **2. Village Attorney Cahill: Report**

Village Attorney Cahill provided the Board members with status of issues currently working with staff.  
Provided an ordinance for generator in the setback for the Board to pass after the August 6, 2018 Planning and Zoning Meeting.

### **3. Village Treasurer Littwin: Sales Tax Report**

Village Treasurer Littwin provided information on Village sales tax is on budget for year to date and the sales tax has been flat for the last three years. Building permits are up and higher than projected due to a few new homes being built in the Village.

### **4. Village Administrator McAndrews: Administrative Report**

Village Administrator McAndrews provided information from the management letter to the Board.

**Village President Sands** stated to the Board he attended the Jazz Fest at Deer Park Town Center and other meetings throughout the month on behalf of the Village.

**Consent Agenda**

*All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved/accepted by one motion with a roll call vote.*

- a. **Approval and Release of Board of Trustees Meeting Minutes from July 19, 2018**
- b. **Approval and Release of Committee of the Whole Meeting Minutes from July 19, 2018**
- c. **Approval of Expenditures Totaling \$259,881.02;  
Accounts Payable in the amount of \$202,610.25;  
Payroll in the amount of \$39,118.08;  
Check Register in the amount of \$18,152.69;**
- d. **Approval of the Investments Held Report for July 31, 2018 in the amount of \$3,133,733.98**
- e. **Approval of Proposals from The Care of Trees for Emerald Ash Borer Treatment for Squires Park, D'Angelo Park, Ferndale Park, Chapel Hill Park and Dover Ponds Park in the amount of \$7,645 subject to signed purchase agreement and to authorize Village President and Clerk to Execute Agreement.**
- f. **Approval of Request from Christopher B. Burke Engineering, Pay Request Number 2 for 2018 Road Program to Geske and Sons, Inc. and to Reduce Partial Waiver of Lien in the Amount of \$34,933.09**
- g. **Approval of Request from Christopher B. Burke Engineering, Pay Request Number 4 for 2017/2018 Stormwater Improvements to Mauro Sewer Construction and to Reduce Partial Waiver of Lien in the Amount of \$6,268.36**
- h. **Approval of Request from Christopher B. Burke Engineering, Final Pay Request Number 3 for 2018 Sanitary Sewer Repairs to Front Range Environmental LLC and Final Waiver of Lien in the amount of \$9,783.90**
- i. **Approval of Proposal from Mauro Sewer Construction to regrade the ditches and west slope of the ditch including adding topsoil where required, installing erosion control blanket and seeding over the entire ditch line in the Village Right of Way at 114 Rue Jardin at an amount not to exceed \$9,900 subject to signed purchase agreement and to authorize Village President and Clerk to Execute Agreement.**
- j. **Approval of Proposal from Christopher B. Burke Engineering, for Professional Services for Long Grove Lift Station Pumps and Permits in the amount of \$8,500**
- k. **Approval of Ordinance 18-12 Approving a Variation from the Village of Deer Park Zoning Code to Reduce the Required Side Yard Setback for Utility Equipment for Property Commonly Known as 20770 Meadow Lane**
- l. **Approval of Proclamation 18-03 as September is National Suicide Prevention Awareness Month**
- m. **Approval of Proclamation 18-04 as September 19 through 23 as Constitution Week**

***Motion: Trustee Rusteberg moved and Trustee Michalski seconded to approve consent agenda of August 16, 2018.***

**Upon Roll Call:**

***Ayes: Olson, Lemme, Michalski, Rusteberg and Pietro  
(5) Ayes / (0) Nays/ (1) Absent***

***Motion Carried 5/0***

**Consideration of Items Removed from Consent Agenda**

None

**Presentation**

- a. **Ken Garrett – B&F Code Services on findings of building inspections of Vehe Barn**  
Village Building and Zoning Official Garrett distributed to the Board a Vehe Barn Inspection Report dated 8/15/2018. Discussion of waterproofing and tuckpointing the barn. President Sands requested time for the Board to review the handout and discuss later. Discussion of seeking a historical structural engineer to inspect foundation due to the questioning of the tuckpointing and waterproofing to the inside walls of the museum.
- b. **Discussion of Village Infrastructure – Trustee Pietro nothing at this time.**

**Consideration for Motion and Approval**

- a. **Approval of Proposal from Wold Ruck Pate for Schematic Design for the Village Office relocation project in an amount not to exceed \$8,062. Does not include reimbursement of expenses; mileage, printing, postage and telecommunications associated with the project, billed at actual rate.**

***Motion: Trustee Pietro moved and Trustee Lemme seconded for approval of Proposal from Wold Ruck Pate for Schematic Design for the Village Office relocation project in an amount not to exceed \$8,062. Does not include reimbursement of expenses; mileage, printing, postage and telecommunications associated with the project, billed at actual rate.***

**Upon Roll Call:**

***Ayes: Olson, Lemme, Michalski, Rusteberg and Pietro  
(5) Ayes / (0) Nays/ (1) Absent***

***Motion Carried 5/0***

- b. **Approval of Proposal from B&B Holiday Decorating for Lights to be installed on Vehe Barn and the Chicken Coop in the amount of \$3,290.00**  
Discussion of the benefits of the barn and chicken coop to be outlined in lights for events.  
Discussion of the item was not in budget, but the Family Olympics' was cancelled.

***Motion: Trustee Rusteberg moved and Trustee Michalski seconded for approval of Proposal from B&B Holiday Decorating for Lights to be installed on Vehe Barn and the Chicken Coop in the amount of \$3,290.00***

**Upon Roll Call:**

***Ayes: Olson, Lemme, Rusteberg and Pietro  
Nays: Michalski  
(4) Ayes / (1) Nays/ (1) Absent***

***Motion Carried 4/1***

**c. Approval of Proposal from A. Knight Masonry & Chimney Service for Tuckpointing forty-five linear feet of the Vehe Museum stone foundation for an amount not to exceed \$2,850**

This item was tabled at this time.

**Old and/or New Business**

None

**Adjourn to Executive Session- Six Month Review of Executive Session Minutes**

*Motion: Trustee Olson moved and Trustee Michalski seconded to close regular session meeting to enter into executive session for the purpose of a six-month review of Executive Session Minutes at 8:57 p.m.*

**Upon Voice Call:**

*Ayes: Pietro, Rusteberg, Olson, Michalski and Lemme*

*(5) Ayes / (0) Nays/ (1) Absent*

*Motion Carried 5/0*

*Motion: Trustee Lemme moved and Trustee Rusteberg seconded to reopen regular session meeting at 9:10 p.m.*

**Upon Voice Call:**

*Ayes: Pietro, Rusteberg, Olson, Michalski and Lemme*

*(5) Ayes / (0) Nays/ (1) Absent*

*Motion Carried 5/0*

**a. Approval to Release Certain Executive Session Minutes, if any, following review**

*Motion: Trustee Pietro moved and Trustee Rusteberg seconded to release executive session minutes from February 15, 2018 item 2 of 2, November 16, 2017 item 4 of 4, June 15, 2015 item 2 of 3, November 17, 2014, January 20, 2014 item 2 of 2, December 16, 2013 item 3 of 3, July 20, 2009, June 15, 2009 and August 1, 2006.*

**Upon Voice Call:**

*Ayes: Pietro, Rusteberg, Olson, Michalski and Lemme*

*(5) Ayes / (0) Nays/ (1) Absent*

*Motion Carried 5/0*

**Adjourn**

*Motion: Trustee Olson moved and Trustee Pietro seconded to adjourn the meeting at 9:14 p.m.*

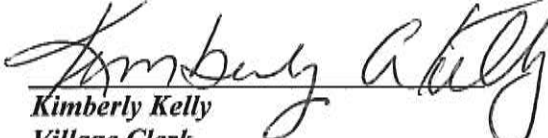
**Upon Voice Call:**

*Ayes: Pietro, Rusteberg, Olson, Michalski and Lemme*

*(5) Ayes / (0) Nays/ (1) Absent*

*Motion Carried 5/0*

*Respectfully Submitted,*

  
Kimberly Kelly  
Village Clerk

  
Dale Sands  
Village President