

Village of Deer Park Board of Trustees Meeting Minutes

September 20, 2018 – 7:00 p.m.

Deer Park Vehe Barn, 23570 W. Cuba Road, Deer Park, Illinois 60010

Pledge of Allegiance

A meeting of the Board of Trustees of the Village of Deer Park was held on September 20, 2018, 7:00 p.m. at Vehe Barn, 23570 W. Cuba Road, in the Village of Deer Park, in the Counties of Lake and Cook, Illinois. President Sands called the Board of Trustees meeting to order at 7:00pm.

Roll Call and Determination of a Quorum

Upon roll call, the following were present: President Sands and Trustees Olson, Lemme, Johnson, Rusteberg and Pietro. Trustee Michalski was absent.

Other Village Officials present included Administrator McAndrews, Treasurer Littwin, Clerk Kelly, Village Attorney Cahill, Village Building and Zoning Official Garrett, Village Engineer Burke, Assistant to the Administrator Kasregis and Building, Zoning and Development Coordinator Doniec.

Approval of Agenda

Motion: Trustee Rusteberg moved and Trustee Pietro seconded to approve agenda

Upon Voice Call:

Ayes: Olson, Lemme, Johnson, Rusteberg and Pietro

(5) Ayes / (0) Nays/ (1) Absent

Motion Carried 5/0

Motion to Approve Trustee Michalski to Join by Phone

Trustee Michalski did not join into the meeting via phone

Public Comments – Sign-in prior to meeting at podium; 5 minutes time limit per person

Carrie Groeller – Rue Vallee – Resident provided complaints of the D'Angelo Park Project. Clearing of cattails on park property, size of the path, non-placement of a rock, no parking sign in the cul-de-sac and removal of trees on park property.

Lake County Sheriff

a. Monthly Report

Sargent Eckenstahler – Updated the Board of an accident on September 13 was due to medical issue of one of the drivers. Discussion of meeting with Lake County Sheriff, Village President and Village Administrator concerning current contract and how pleased the Village is with services provided. Sargent Eckenstahler reminded all drivers to lock their car doors and remove keys from vehicles.

Presentation

a. Peter Douglas – Barrington Area Community Foundation (BACF) 20th Anniversary

Pete Douglas was unable to attend at this time; item tabled.

b. Anthony Cervini - Sikich Partner on 2018 Village Audit Report

Mr. Cervini provided an overview of the 2018 Village Audit Report and stated the Village was giving the highest level of Clear Unmodified Option. Board discussed of capitulation of assets, how the amount is determined and what will be capitalized. The internal controls are noted and suggestions of how to modify the controls with a small staff.

Reports of Village Officials

1. Village Engineer Burke: Status Update Report

Village Engineer Burke read status report to the Board dated September 14, 2018

2. Village Attorney Cahill: Report

Village Attorney Cahill has been working with staff on Economic development and elections.

3. Village Treasurer Littwin: Sales Tax Report

Sales tax is on budget

4. Village Administrator McAndrews: Administrative Report

Management letter was sent to the Board. Discussion on Nicor rebates for boiler in barn. Discussion of Holiday Appreciation Dinner.

Consent Agenda

All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved/accepted by one motion with a roll call vote.

a. Approval and Release of Board of Trustees Meeting Minutes from August 16, 2018

b. Approval of Expenditures Totaling \$525,587.57;

Accounts Payable in the amount of \$459,695.18 (includes MWRD Sewer Payment of \$222,817.67);

Payroll in the amount of \$41,204.03;

Check Register in the amount of \$24,688.36;

c. Approval of the Investments Held Report for August 31, 2018 in the amount of \$3,156,076.05

Motion: Trustee Johnson moved and Trustee Lemme seconded to approve consent agenda of September 20, 2018.

Upon Roll Call:

Ayes: Olson, Lemme, Johnson, Rusteberg and Pietro

(5) Ayes / (0) Nays/ (1) Absent

Motion Carried 5/0

Consideration of Items Removed from Consent Agenda

Consideration for Motion and Approval

a. Approval to Enter into Agreement with Wold Architects and Engineers and authorize Village President and Clerk to Execute.

Motion: Trustee Johnson moved and Trustee Pietro seconded Based upon the Village's satisfactory relationship with Wold Architects and Engineers, I move to approve the Agreement with Wold Architects and Engineers authorize the Village President and Clerk to Execute same.

Upon Roll Call:

Ayes: Olson, Lemme, Johnson, Rusteberg and Pietro

(5) Ayes / (0) Nays/ (1) Absent

Motion Carried 5/0

- b. Approval of Request from Christopher B. Burke Engineering, Pay Request Number 2 for 2017/2018 D'Angelo Park Improvement to Lorig Construction and to Reduce Partial Waiver of Lien in the Amount of \$99,105.36.**

Motion: Trustee Johnson moved and Trustee Rusteberg seconded Approval of Request from Christopher B. Burke Engineering, Pay Request Number 2 for 2017/2018 D'Angelo Park Improvement to Lorig Construction and to Reduce Partial Waiver of Lien in the Amount of \$99,105.36.

Upon Roll Call:

Ayes: Olson, Lemme, Johnson, Rusteberg and Pietro

(5) Ayes / (0) Nays/ (1) Absent

Motion Carried 5/0

- c. Approval of Proposal from Mauro Sewer Construction, Inc. for 2017/2018 Stormwater Improvements at 119 Rue Jardin in the amount of \$8,950 subject to signed purchase agreement and authorize Village President and Clerk to Execute.**

Motion: Trustee Pietro moved and Trustee Johnson seconded Approval of Proposal from Mauro Sewer Construction, Inc. for 2017/2018 Stormwater Improvements at 119 Rue Jardin in the amount of \$8,950 subject to signed purchase agreement and authorize Village President and Clerk to Execute.

Upon Roll Call:

Ayes: Olson, Lemme, Johnson, Rusteberg and Pietro

(5) Ayes / (0) Nays/ (1) Absent

Motion Carried 5/0

- d. Approval of Expenditure for Demolition of 22977 W. Long Grove Rd in the amount not to exceed \$23,000.**

Motion: Trustee Johnson moved and Trustee Rusteberg seconded Approval of Expenditure for Demolition of 22977 W. Long Grove Rd in the amount not to exceed \$23,000.

Upon Roll Call:

Ayes: Olson, Lemme, Johnson, Rusteberg and Pietro

(5) Ayes / (0) Nays/ (1) Absent

Motion Carried 5/0

- e. Approval for the Village to join SolSmart Foundation for promotion of renewable energy systems.**

Motion: Trustee Johnson moved and Trustee Pietro seconded for the Village to join SolSmart Foundation for promotion of renewable energy systems.

Upon Roll Call:

Ayes: Olson, Lemme, Johnson, Rusteberg and Pietro

(5) Ayes / (0) Nays/ (1) Absent

Motion Carried 5/0

Old and/or New Business

Discussion of possible small cell tower at Charles E. Brown Park.

Adjourn to Executive Session- if needed

Adjourn

Motion: Trustee Lemme moved and Trustee Johnson seconded to adjourn the meeting at 7:47 p.m.

Upon Voice Call:

Ayes: Olson, Lemme, Johnson, Rusteberg and Pietro

(5) Ayes / (0) Nays/ (1) Absent

Motion Carried 5/0

Respectfully Submitted,



Kimberly Kelly
Village Clerk



Dale Sands
Village President