

# Village of Deer Park Board of Trustees Meeting Minutes

October 18, 2018 – 7:00 p.m.

Deer Park Vehe Barn, 23570 W. Cuba Road, Deer Park, Illinois 60010

## Pledge of Allegiance

A meeting of the Board of Trustees of the Village of Deer Park was held on October 18, 2018, 7:00 p.m. at Vehe Barn, 23570 W. Cuba Road, in the Village of Deer Park, in the Counties of Lake and Cook, Illinois. President Sands called the Board of Trustees meeting to order at 7:00pm.

## Roll Call and Determination of a Quorum

Upon roll call, the following were present: President Sands and Trustees Rusteberg, Olson, Lemme, Johnson and Pietro.

Other Village Officials present included Administrator McAndrews, Treasurer Littwin, Clerk Kelly, Village Attorney Cahill, Village Engineer Burke and Building and Zoning Permit Coordinator Doniec

## Approval of Agenda

*Motion: Trustee Pietro moved and Trustee Lemme seconded to amend agenda to allow candidate for Trustee Jim Oakley to speak before Public Comments*

## Upon Voice Call:

*Ayes: Rusteberg, Olson, Lemme, Johnson and Pietro*

*(5) Ayes / (0) Nays/ (0) Absent*

*Motion Carried 5/0*

President Sands introduced candidate for Trustee Jim Oakley and asked the Board if there were any questions for Jim. Mr. Oakley stated he has lived in the Village for 9 years with his family in the Deer Lake Meadows Subdivision. Mr. Oakley provided the Board with more information of his career and public service he has been involved in over the years.

## Public Comments – Sign-in prior to meeting at podium; 5 minutes time limit per person

Barbara Evans – Addressed the Board with questions to allow an 8-foot fence on her property off Lake Cook Rd. President Sands told Mrs. Evans to look at the variation process to request a fence variance.

## Lake County Sheriff

- a. **Monthly Report** – Lake County Sheriff's addressed the Board there was an attempt of a contractor to lure a homeowner away from the front of their home. Homeowner called the Sheriff to report the ruse burglary crime.  
The Sheriff reminded all residents to remove keys in cars, lock all car doors and take valuables out of car to deter criminals.

## Reports of Village Officials

### **1. Village Engineers Fell and Burke: Status Update Report**

Deer Park Crossings: CBBEL performed the final soil erosion sediment control inspection on October 10, 2018 and will prepare a summary memo. CBBEL will perform pre-final site inspection of improvements and develop final punch list by October 23, 2018. The 2018 road program is complete and the 2019 road program is under engineering design. Stormwater Improvement Projects: Phase 1 Construction is substantially complete with remaining punch list items. CBBEL will hold 10% project cost retainage until landscaping is established. Phase 2 CBBEL is finishing the preliminary engineering design for the six projects. The Village is coordinating meetings with homeowners in late October to review the projects. Sanitary Sewer Repair is complete and CBBEL is awaiting a final invoice from the contractor. D'Angelo Park improvement project and landscape restoration is substantially complete. CBBEL will develop punch list of remaining items. 2018 Crack Filling original schedule was pushed back due to weather. New anticipated start date is October 17, 2018, weather dependent.

**2. Village Attorney Cahill: Report**

Provided the Board with updates of ordinances and project she has worked on this month

**3. Village Treasurer Littwin: Sales Tax Report**

Village Treasurer Littwin provided the Board an overview of the sales tax report and stated the Village is on budget year to date.

**4. Village Administrator McAndrews: Administrative Report**

Village Administrator McAndrews stated to the Board Annual Halloween Pumpkin Party is Saturday, October 20, 2018. A request for All Community Events, Cocoa Classic on December 8, 2018 for road closings to host event. Requested the Board to provide a consensus of which day works better for the appreciation dinner, November 30 or December 14.

**Consent Agenda**

*All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved/accepted by one motion with a roll call vote.*

**a. Approval and Release of Board of Trustees Meeting Minutes from September 20, 2018****b. Approval and Release of Committee of the Whole Meeting Minutes from September 20, 2018****c. Approval of Expenditures Totaling \$282,265.93;  
Accounts Payable in the amount of \$214,731.39;  
Payroll in the amount of \$37,528.20;  
Check Register in the amount of \$30,006.34;****d. Approval of the Investments Held Report for September 30, 2018 in the amount of \$3,112,080.75**

*Motion: Trustee Johnson moved and Trustee Lemme seconded to approve consent agenda of October 18, 2018.*

**Upon Roll Call:**

*Ayes: Rusteberg, Olson, Lemme, Johnson and Pietro*

*(5) Ayes / (0) Nays/ (0) Absent*

*Motion Carried 5/0*

**Consideration of Items Removed from Consent Agenda****Consideration for Motion and Approval****a. Approval of Request from Christopher B. Burke Engineering, Pay Request Number 3 for 2017/2018 D'Angelo Park Improvements to Lorig Construction and to Reduce Partial Waiver of Lien in the Amount of \$57,827.70**

*Motion: Trustee Rusteberg moved and Trustee Olson seconded for Approval of Request from Christopher B. Burke Engineering, Pay Request Number 3 for 2017/2018 D'Angelo Park Improvements to Lorig Construction and to Reduce Partial Waiver of Lien in the Amount of \$57,827.70*

**Upon Roll Call:**

*Ayes: Rusteberg, Olson, Lemme, Johnson and Pietro*

*(5) Ayes / (0) Nays/ (0) Absent*

*Motion Carried 5/0*

- b. Approval of Request from Christopher B. Burke Engineering, Pay Request Number 5 for 2017/2018 Stormwater Improvements to Mauro Sewer Construction and to Reduce Partial Waiver of Lien in the Amount of \$66,521.37.**

*Motion: Trustee Johnson moved and Trustee Pietro seconded for Approval of Request from Christopher B. Burke Engineering, Pay Request Number 5 for 2017/2018 Stormwater Improvements to Mauro Sewer Construction and to Reduce Partial Waiver of Lien in the Amount of \$66,521.37.*

Upon Roll Call:

*Ayes: Rusteberg, Olson, Lemme, Johnson and Pietro  
(5) Ayes / (0) Nays/ (0) Absent*

*Motion Carried 5/0*

- c. Approval of Ordinance 18-13 Special Use Permit and Fence Variance from the Village of Deer Park Zoning Code to Allow a Dog Daycare, Boarding, Grooming and Training Facility in the Deer Park Town Center (Dogtopia Application)**

Planning and Zoning Chairman Heidtke stated a few months ago to allow the use. Now a petitioner applied for the use. Planning and Zoning Commission reviewed application and provided restrictions on the use outlined in the ordinance. Planning and Zoning commission recommends this project. The Board discussed restrictions listed in the ordinance. Kara Ferguson, petitioner presented the Board with proposed project and answered a few questions from the Board. Ms. Ferguson said she hopes to be open Late February 2019 or Early March 2019. The Board welcomed Ms. Ferguson and Dogtopia to Deer Park.

*Motion: Trustee Lemme moved and Trustee Pietro seconded for Approval of Ordinance 18-13 Special Use Permit and Fence Variance from the Village of Deer Park Zoning Code to Allow a Dog Daycare, Boarding, Grooming and Training Facility in the Deer Park Town Center (Dogtopia Application)*

Upon Roll Call:

*Ayes: Rusteberg, Olson, Lemme, Johnson and Pietro  
(5) Ayes / (0) Nays/ (0) Absent*

*Motion Carried 5/0*

- d. Approval to enter into listing agent agreement with Tara Kelleher of @properties for new broker to list 108 S. Deerpath, Village lot for sale and to Authorize Village Administrator and Clerk to execute.**

*Motion: Trustee Pietro moved and Trustee Lemme seconded for Approval to enter into listing agent agreement with Tara Kelleher of @properties for new broker to list 108 S. Deerpath, Village lot for sale and to Authorize Village Administrator and Clerk to execute.*

Upon Roll Call:

*Ayes: Rusteberg, Olson, Lemme, Johnson and Pietro  
(5) Ayes / (0) Nays/ (0) Absent*

*Motion Carried 5/0*

- e. Approval of Proclamations 18-05 Declaring October 21-27, 2018 as Red Ribbon Week**

*Motion: Trustee Rusteberg moved and Trustee Lemme seconded for Approval of Proclamations 18-05 Declaring October 21-27, 2018 as Red Ribbon Week*

Upon Roll Call:

*Ayes: Rusteberg, Olson, Lemme, Johnson and Pietro  
(5) Ayes / (0) Nays/ (0) Absent*

*Motion Carried 5/0*

Old and/or New Business

Trustee Pietro suggested to the Board to consider changing the name of Old Farm Park to Kellermann Park.

**Adjourn to Executive Session- if needed**

None

**Adjourn**

*Motion: Trustee Johnson moved and Trustee Lemme seconded to adjourn the meeting at 8:03 p.m.*

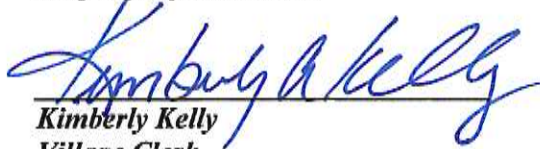
**Upon Voice Call:**

*Ayes: Rusteberg, Olson, Lemme, Johnson and Pietro*

*(5) Ayes / (0) Nays/ (0) Absent*

*Motion Carried 5/0*

*Respectfully Submitted,*

  
\_\_\_\_\_  
*Kimberly Kelly*  
*Village Clerk*

  
\_\_\_\_\_  
*Dale Sands*  
*Village President*