

Village of Deer Park Board of Trustees Meeting Minutes

October 24, 2019 – 7:00 p.m.

Deer Park Vehe Barn, 23570 W. Cuba Road, Deer Park, Illinois 60010

Pledge of Allegiance

A meeting of the Board of Trustees of the Village of Deer Park was held on October 24, 2019, 7:00 p.m. at Vehe Barn, 23570 W. Cuba Road, in the Village of Deer Park, in the Counties of Lake and Cook, Illinois. President Sands called the Board of Trustees meeting to order at 7:00 p.m.

Roll Call and Determination of a Quorum

Upon roll call, the following were present: President Sands and Trustees Rusteberg, Pietro, Johnson, Oakley, Olson and Lemme.

Other Village Officials present included Administrator McAndrews, Treasurer Littwin, Building, Zoning and Development Coordinator Doniec, Clerk Kelly, Village Attorney Cahill and Village Engineer Burke.

Approval of Agenda

Motion: Trustee Johnson moved and Trustee Pietro seconded to approve agenda

Upon Voice Call:

Ayes: Rusteberg, Pietro, Oakley, Olson, Johnson and Lemme

(6) Ayes / (0) Nays / (0) Absent

Motion Carried 6/0

Public Comments – Sign-in prior to meeting at podium; 5 minutes time limit per person

No Public in attendance

Lake County Sheriff

a. Monthly Report – Sergeant Ari Briskman

Sergeant Briskman stated there was less traffic accidents for the month of September and 3 retail thefts at Dicks and 1 at American Eagle. Trustee Johnson provided the Board with a handout stating the past 20 months of traffic incidents. Discussion of average 1 accident every day and the location of the accidents.

Speaker/Presentation

a. Dan McConchie – Illinois State Senator 26th District

President Sands said it was an honor to have Senator McConchie attend the Board Meeting. Senator McConchie congratulated the Board being chosen to receive funding for Stormwater Master Plan which will push future project forward by one year. Senator McConchie stated it is unknown the timing of award, it could take over a year maybe 2 for the Village to receive those funds. Board discussed upcoming projects in the lake county area. Discussion on sound barriers for Lake Cook and Quentin, the Senator will look into this and get back to President Sands, currently there are is no funding for this request. Discussion of items for the upcoming veto session.

b. Dave Heidtke – Planning and Zoning Recommendations

Planning and Zoning Chair Heidtke was unable to attend this evening. Administrator McAndrews explained the proposed ordinance requested for motion later in this meeting to the Board. The reason a variation is requested for cleanup of the property, when the parking was built to comply with the Municipal Code. Reason for rezoning; currently the zoning is R-1 and the office and barn are legal non-conforming but the proper zoning should be Public Land.

Reports of Village Officials

1. Village Engineer Burke: Project Status Update Report

Village Engineer Burke provided the Board with a status memo dated October 18, 2019 included in the Board of Trustees Agenda Packet.

2. Village Attorney Cahill: Report

Village Attorney Cahill stated she has been working with the Village Administrator and staff for proposed ordinances for this month's Board of Trustees Meeting.

3. Village Treasurer Littwin: Sales Tax Report

Village Treasurer Littwin stated sales tax was favorable for the month of July. Sales tax exceeded all expectations. Sales tax is 3.9 and the national average is 3.4.

4. Village Administrator McAndrews: Report

Village Administrator McAndrews provided the Board with a management letter.

5. Village President Sands: Update

President Sands asked the Board for comments to host appreciation dinner to another place this year due to the construction and office currently occupying the barn. The Village Administrator will look at dates and location. Discussion of Deerpath Road conditions, as area of discussion is part of the Village of Lake Zurich. Village Engineer stated the road is set to be patched by Lake Zurich in their road program. The Pumpkin Party had about 70 families attend.

Consent Agenda

All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved/accepted by one motion with a roll call vote.

- a. **Approval and Release of Workshop Meeting Minutes from August 15, 2019**
- b. **Approval and Release of Regular Board of Trustees Meeting Minutes from September 19, 2019**
- c. **Approval and Release of Regular Committee of the Whole Meeting Minutes from September 19, 2019**
- d. **Approval of Expenditures Totaling \$407,310.73;
Accounts Payable in the amount of \$283,111.10;
Payroll in the amount of \$39,010.42;
Check Register in the amount of \$85,189.21;**
- e. **Approval of the Investments Held Report for September 30, 2019 in the amount of \$3,218,350.37**
- f. **Approval of Request from Christopher B. Burke Engineering, Final Pay Request Number 4 of 2017/2018 D'Angelo Park Improvements to Lorig Construction Company and to Final Waiver of Lien in the Amount of \$41,273.01.**
- g. **Approval of Request from Christopher B. Burke Engineering, Pay Request Number 6 of 2019 Stormwater Improvement to Trine Construction Company and a Reduction of Retainage to 1.5% to Cover Remaining Landscaping in the Amount of \$20,891.64.**
- h. **Approval of Proposal from ECS Midwest for Construction Testing for the New Village Office in the Amount not to exceed \$9,000 subject to Signed Purchase Agreement and Authorize Village Administrator and Clerk to Execute Agreement.**

- i. **Approval for All Community Events the ability to close Deer Park Blvd and Field Pkwy City Streets for the Deer Park Coco-Classic 5K on Saturday, December 14, 2019 from the hours between 8:00am and 10:00am.**

Motion: Trustee Pietro moved and Trustee Lemme seconded to approve consent agenda of October 24, 2019.

Upon Roll Call:

Ayes: Rusteberg, Olson, Lemme, Pietro, Johnson and Oakley

(6) Ayes / (0) Nays/ (0) Absent

Motion Carried 6/0

Consideration of Items Removed from Consent Agenda

Consideration for Motion and Approval

- a. **Approval of Proposal from Christopher B. Burke Engineering for Professional Engineer Service for updating a Pavement Management Report in the Amount of \$10,500.00.**

Motion: Trustee Johnson moved and Trustee Oakley seconded to approve Proposal from Christopher B. Burke Engineering for Professional Engineer Service for updating a Pavement Management Report in the Amount of \$10,500.00.

Upon Roll Call:

Ayes: Rusteberg, Olson, Lemme, Pietro, Johnson and Oakley

(6) Ayes / (0) Nays/ (0) Absent

Motion Carried 6/0

- b. **Approval of Resolution 2019-05 Adopting a complete Streets Policy.**

Motion: Trustee Rusteberg moved and Trustee Pietro seconded to approve Resolution 2019-05 Adopting a complete Streets Policy.

Upon Roll Call:

Ayes: Rusteberg, Olson, Lemme, Pietro, Johnson and Oakley

(6) Ayes / (0) Nays/ (0) Absent

Motion Carried 6/0

- c. **Approval of Ordinance 2019-18 Amending the Municipal Code of the Village of Deer Park by the Addition of Section 93.70 Prohibiting Adult-Use Cannabis Business Establishments.**

Motion: Trustee Johnson moved and Trustee Oakley seconded to approve of Ordinance 2019-18 Amending the Municipal Code of the Village of Deer Park by the Addition of Section 93.70 Prohibiting Adult-Use Cannabis Business Establishments.

Upon Roll Call:

Ayes: Rusteberg, Olson, Lemme, Pietro, Johnson and Oakley

(6) Ayes / (0) Nays/ (0) Absent

Motion Carried 6/0

- d. **Approval of Ordinance 2019-19 Amending Chapter 138, Drug Offenses, of the Municipal Code of the Village of Deer Park Relating to Possession and Public Use of Cannabis.**

Motion: Trustee Johnson moved and Trustee Pietro seconded to approve Ordinance 2019-19 Amending Chapter 138, Drug Offenses, of the Municipal Code of the Village of Deer Park Relating to Possession and Public Use of Cannabis.

Upon Roll Call:

*Ayes: Rusteberg, Olson, Lemme, Pietro, Johnson and Oakley
(6) Ayes / (0) Nays/ (0) Absent*

Motion Carried 6/0

- e. **Approval of Ordinance 2019-20 Approving Rezoning and a Parking Lot Setback Variation from the Village of Deer Park Zoning Code for Property Commonly Known as 23680 W. Cuba Road and 23570 W. Cuba Road.**

Motion: Trustee Pietro moved and Trustee Rusteberg seconded to approve Ordinance 2019-20 Approving Rezoning and a Parking Lot Setback Variation from the Village of Deer Park Zoning Code for Property Commonly Known as 23680 W. Cuba Road and 23570 W. Cuba Road.

Upon Roll Call:

*Ayes: Rusteberg, Olson, Lemme, Pietro, Johnson and Oakley
(6) Ayes / (0) Nays/ (0) Absent*

Motion Carried 6/0

- f. **Approval of Ordinance 2019-21 Approving the Village of Deer Park Zoning Map Effective as of October 2019.**

Motion: Trustee Rusteberg moved and Trustee Olson seconded to approve Ordinance 2019-21 Approving the Village of Deer Park Zoning Map Effective as of October 2019.

Upon Roll Call:

*Ayes: Rusteberg, Olson, Lemme, Pietro, Johnson and Oakley
(6) Ayes / (0) Nays/ (0) Absent*

Motion Carried 6/0

- g. **Approval of Proclamation 19-06 Declaring October 22-28, 2019 as Red Ribbon Week.**

Motion: Trustee Rusteberg moved and Trustee Pietro seconded to approve Proclamation 19-06 Declaring October 22-28, 2019 as Red Ribbon Week.

Upon Roll Call:

*Ayes: Rusteberg, Olson, Lemme, Pietro, Johnson and Oakley
(6) Ayes / (0) Nays/ (0) Absent*

Motion Carried 6/0

Adjourn to Executive Session- if needed

None

Adjourn

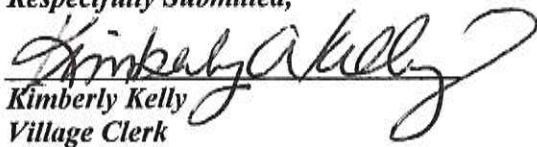
Motion: Trustee Pietro moved and Trustee Rusteberg seconded to adjourn the meeting at 8:26 p.m.

Upon Voice Call:

*Ayes: Rusteberg, Olson, Lemme, Pietro, Johnson and Oakley
(6) Ayes / (0) Nays/ (0) Absent*

Motion Carried 6/0

Respectfully Submitted,


Kimberly Kelly
Village Clerk


Dale Sands
Village President