



233680 W. Cuba Road, Deer Park, Illinois 60010
Lake and Cook Counties

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HOA Reimbursement Form
(MUST be submitted by February 28th each year)

Submitted By: _____ **Date:** _____

Name: _____

Address: _____

Phone: _____ **Email:** _____

Landscape Reimbursement
(Pre-Approval Needed)

Maintenance Reimbursement

Describe Location: _____

Name of Association or Neighborhood: _____

Area described above is within the Village right-of-way? Yes No

If landscape reimbursement request, required prior approval received by:

_____ (Name of Trustee) on _____ (date)

Reimbursement to be made to: *(Must be payable to HOA unless otherwise authorized)*

Name: _____

Address: _____

Amount: \$ _____

Total amount reimbursed for this location this fiscal year: \$ _____

Please attach all invoices and receipts for reimbursement.

- See Village website for more details on the Homeowner Association* Reimbursement Program.
- Deliver to above address Attn: Parks and Recreation Trustee, **no later than February 28th** to insure adequate time to process request within the Village fiscal year the expenses were incurred.

Office use: Approved By: _____ On: _____ Date Paid: _____ Check Number: _____

*The term "Homeowner Association" is used to identify a legal entity, or the organization of the majority of all homeowners in a subdivision, formed to include the purpose of fulfilling the requirements of this program.