

**VILLAGE OF DEER PARK**  
**APPLICATION FOR ALL SPECIAL USE PERMIT(S)**  
**(INCLUDING PLANNED DEVELOPMENTS)**

**PLEASE PROVIDE THE FOLLOWING INFORMATION:**

1. **COMMON ADDRESS OF SUBJECT PROPERTY:** Common address of the property which is the subject of this application (“the subject property”):

2. **NAME AND ADDRESS OF PETITIONER(S):** Please provide the name of the applicant(s) (also hereinafter referred to as “the Petitioner(s)”) and state the interest of the applicant in the aforesaid property. Also, please state when this interest was acquired.

Name(s):

Address:

Phone(s):

Email:

Interest in Property:

Date Interest Acquired:

**CONTACTS**

NAME

PHONE NO.

EMAIL ADDRESS

ATTORNEY:

CIVIL

ENGINEER:

ENVIRONMENTAL

CONSULTANT:

SEPTIC ENGINEER:

LANDSCAPING/

TREE EXPERT:

3. **STATEMENT OF OWNERSHIP:** Please provide the legal name(s) of the owner(s) and state how long they have owned the subject property:

Name(s):

Name(s):

Name(s):

Address:

Address:

Address:

Phone(s):

Phone(s):

Phone(s):

Fax:

Fax:

Fax:

Email:

Email:

Email:

Date Interest Acquired:

Date Interest Acquired:

Date Interest Acquired:

4. **LEGAL DESCRIPTION:** State the legal description and P.I.N. number of the subject property:

Permanent Index Number: \_\_\_\_\_

5. **EVIDENCE OF OWNERSHIP:** Attach a copy of your deed, title policy, or a copy of your contract to purchase for the subject property.
  
6. **INTENDED USE(s):** A special use is requested pursuant to Deer Park Zoning Ordinance, Section(s) \_\_\_\_\_ to permit the following intended use to be made of the subject property:
  
  
  
  
  
  
  
  
  
  
7. **REASONS FOR REQUEST(s):** State in detail the reasons for the request:
  
  
  
  
  
  
  
  
  
  
8. **STANDARDS FOR APPROVAL OF A SPECIAL USE:** The Petitioner(s) must answer the following questions in detail and provide evidence as to why the standards for the requested Special Use have been met:
  - A. Will the requested special use have an adverse effect on nearby properties?
  
  
  
  
  
  
  
  
  
  
  - B. Will the requested special use have an adverse effect upon the character and future development in the Zoning District in which the requested Special Use would be located?
  
  
  
  
  
  
  
  
  
  
  - C. Will the requested special use be beneficial to the public convenience at the proposed location?
  
  
  
  
  
  
  
  
  
  
  - D. Will the requested special use be designed, located and proposed so as to be operated in such a manner that the public health, safety, morals and welfare and interest will be protected?
  
  
  
  
  
  
  
  
  
  
  - E. Will the requested special use cause substantial injury to the value of other property or properties in the neighborhood in which it is located?

F. Will the requested special use conform to the applicable Zoning Regulations of the Zoning District in which it is located? If not, state any exception(s), variation(s) or waiver(s) being proposed as part of the requested special use.

- 9. **PLANNED DEVELOPMENT(S):** The Petitioner(s) must describe in detail how the proposed Planned Development will meet the minimum standards for Planned Developments (PD) as set forth in Chapter 153, "Planned Developments", of the Deer Park Municipal Code and submit all appropriate and required supporting plans, studies, and information to support such request at each step in the PD review process. Attach eighteen (18) copies of the detailed description of the proposed Planned Development and all related submittals.
- 10. **SUBMITTALS:** Attach eighteen (18) copies of the plat of survey and eighteen (18) copies of the site plan, building plan, façade elevations, landscaping plans, traffic studies, and all other plans and studies related to the proposed use(s) of the subject property and any proposed structures and improvements. Provide any additional materials that would assist the Village in reviewing this application: i.e. letters, photos, etc

11. **REQUIRED NOTICE(S):**

The Petitioner(s) are advised that, Section 158.054(D) of the Deer Park Zoning Code provides as follows:

"(1) Notice: Not less than 15 days nor more than 30 days prior to the Commission hearing on an application for an amendment of this Chapter, a special use permit or tentative approval of a plat of subdivision; or not less than 15 days nor more than 30 days prior to a hearing on an application for a zoning variation, the applicant: (i) shall give notice by certified mail to the owners of record of all parcels of land within 500 feet of the perimeter of the property being considered; and (ii) shall publish notice in a newspaper published in the Village, in a format prescribed by the Village Administrator, stating:

- (1) The nature of the application;
  - (a) The general location of the subject property by address or other identifiable geo-graphic characteristics;
  - (b) The time and place of the public hearing;
  - (c) That the application is on file and may be examined in the office of the Village Administrator during regular business hours;
  - (d) That the application on file may be examined in the Village Office; and
  - (e) Shall post notice of the public hearing relative to the subject property on the subject property in a format prescribed by the Village Administrator.
- (2) At the hearing the applicant shall deliver to the Village Clerk a publisher's certificate of publication of the required notice, and evidence of mailing of notice as required herein above. In the event no publisher's certificate or evidence of mailing is received by the Village Clerk, at the hearing on that mailer, the hearing shall not be held.
- (3) If the public hearing on any matter is continued it shall be the responsibility of the applicant to publish notice of the reconvened hearing as in the case of the original notice, unless the date of the continued hearing was announced publicly in the course of the preceding hearing on the matter
- (4) The Village Clerk shall post the agenda of each meeting or public hearing by the Commission as required by the Illinois. Open Meetings Act

12. **FEES AND DEPOSITS:** All required fees and deposits must accompany this Application. See Chapter 38.04(C)

\_\_\_\_\_  
Signature of Petitioner(s)

Subscribed and sworn to before me  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Signature of Owner(s), if different than Petitioner(s)

Subscribed and sworn to before me  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public